# Build-A-Bear Workshop, Inc.

# COMPENSATION AND HUMAN CAPITAL COMMITTEE OF THE BOARD OF DIRECTORS CHARTER

# I. PURPOSE

The Compensation and Human Capital Committee (the "Committee") shall discharge the Corporation's Board of Directors' (the "Board") responsibilities relating to compensation of directors and senior officers of the Corporation and the Corporation's incentive-compensation and equity-based compensation plans. The senior officers of the Corporation shall be those persons designated "officers" by the Board for purposes of Section 16 of the Securities Exchange Act of 1934 and the rules thereunder ("Senior Officers").

#### II. COMPOSITION

The Committee shall be comprised of three or more directors as determined by the Board, each of whom shall be independent directors, as defined in the rules of any national securities exchange on which the Corporation's shares may be listed from time to time, and be free from any relationship that, in the opinion of the Board, would interfere with the exercise of his or her independent judgment as a member of the Committee. In making its determination, the Board will consider, among other relevant factors, (1) the source of compensation of such director, including any consulting, advisory or other compensatory fee paid by the Corporation to such director, and (2) whether such director is affiliated with the Corporation, a subsidiary of the Corporation or an affiliate of a subsidiary of the Corporation. In addition, each member of the Committee shall meet the definition of a "non-employee director" within the meaning of Rule 16b-3 under the Securities Exchange Act of 1934. Any action taken by the Committee during a period in which one or more of the members subsequently is determined to have failed to meet the membership qualifications shall nevertheless constitute duly authorized actions of the Committee and shall be valid and effective for all purposes, except to the extent required by law or determined appropriate by the Committee to satisfy regulatory standards.

The members of the Committee shall be recommended by the Nominating and Corporate Governance Committee and elected by the Board at the annual organizational meeting of the Board and shall serve until their successors shall be duly elected and qualified or their earlier removal by the Board with or without cause at its discretion. Unless a Chair is elected by the full Board, the members of the Committee may designate a Chair by majority vote of the full Committee membership.

## III. MEETINGS

The Committee shall meet at least four times per year or more often as the Committee may from time to time determine may be appropriate or as circumstances dictate. The Chair of the Committee shall, in consultation with the other members of the Committee, establish meeting agendas.

Additional meetings may also be held at such other times as shall be reasonably requested by the Chair of the Board or the Chair of the Committee. Members of the Committee may participate in meetings by means of teleconference, video conference, telephone or similar communications

equipment whereby all persons participating in the meeting can hear each other, and such participation shall constitute presence at the meeting. A majority of the members of the Committee shall constitute a quorum sufficient for the taking of any action by the Committee. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the Committee. The Committee may also act as otherwise permitted by law or the Corporation's Bylaws.

At the invitation of the Committee Chair, the meetings may be attended by the Chair of the Board, the Chief Executive Officer, representatives of any compensation consultant retained by the Committee and/or other persons as are appropriate to matters under consideration. The Committee may hold executive sessions at which no members of management of the Corporation are present, at its discretion. The Committee, however, shall meet in executive session on compensation matters pertaining to the Chief Executive Officer.

The Corporate Secretary of the Corporation, or their delegate, shall maintain minutes and other records of the meetings and activities of the Committee.

# IV. RESPONSIBILITIES AND DUTIES

The responsibilities and duties of the Committee shall include the following:

- 1. Establish and review the Corporation's overall management compensation philosophy and policy.
- 2. Monitor compensation and regulatory developments and trends and solicit independent advice where appropriate.
- 3. Review stockholder proposals relating to executive compensation and related governance matters and recommend to the Board proposed responses by the Corporation.
- 4. Review and approve annually corporate goals and objectives relevant to Chief Executive Officer compensation, evaluate the Chief Executive Officer's performance in light those goals and objectives, and determine, or recommend to the other independent directors serving on the Board for determining, the total compensation package, including salaries, bonuses, equity-based awards, benefits and other compensation arrangements, for the Chief Executive Officer. In determining the long-term incentive component of Chief Executive Officer compensation, the Committee may consider, among other factors, the Corporation's performance and relative shareholder return, the value of similar incentive awards to Chief Executive Officers at comparable companies, and the awards given to the Chief Executive Officer in past years. The Chief Executive Officer shall not be present at Committee meetings during discussion of Chief In evaluating and determining the Chief Executive Officer compensation. Executive Officer's compensation, the Committee shall consider the results of the most recent stockholder advisory vote on executive compensation required by Section 14A of the Exchange Act.

- 5. Review, determine and approve the compensation of, and oversee the evaluation process for all Senior Officers of the Corporation other than the Chief Executive Officer and such other members of management as the Board and the Committee determine appropriate.
- 6. Make determinations with respect to and oversee the administration of any Corporation executive-based employee benefit plans, incentive-compensation plans, equity-based compensation plans or profit-sharing plans. The Committee shall have the exclusive authority to interpret, administer and grant awards under all equity-based compensation plans of the Corporation, except as otherwise delegated to an appropriate officer (in accordance with applicable stock exchange regulations and law) or as provided in a particular plan.
- 7. Review on a periodic basis the Corporation's management compensation programs, including management incentive compensation plans, to determine whether they are appropriate, properly coordinated and achieve their intended purpose(s), and implement any appropriate modifications or new plans or programs.
- 8. Review annually the performance, development and leadership capabilities of Senior Officers and succession planning strategies of the Corporation.
- 9. Review the Corporation's employee diversity and inclusion policies, programs and initiatives, including recruitment, retention, development, and internal and external communications programs.
- 10. Provide strategic review of the Corporation's human resources strategies and initiatives to ensure the Corporation is seeking, developing and retaining human capital appropriate to the Corporation's needs.
- 11. Review annually Board compensation and compensation practices and make recommendations with respect to director compensation (including fees and equity grants) to the Board.
- 12. Review and discuss disclosure under "Executive Compensation Summary" or, if required, "Compensation Discussion and Analysis" with management and, based upon that review and discussion, recommend to the Board that the Executive Compensation Summary or, if required, the Compensation Discussion and Analysis be included in the Corporation's annual report on Form 10-K or proxy statement, as applicable.
- 13. Prepare and approve the Compensation Committee report to be included as part of the Corporation's annual proxy statement, as required by the rules of the national securities exchange on which the Corporation's shares may be listed from time to time, the Securities and Exchange Commission and other applicable regulatory bodies.
- 14. The Committee shall have unrestricted access to management. The Committee shall have the authority to engage independent advisors, including compensation consultants, at the Corporation's expense as the Committee may determine necessary in carrying out its responsibilities hereunder. The Committee shall have

the sole authority to retain, compensate, direct, oversee and terminate independent legal counsel, compensation consultants, and other advisors hired to assist the Committee, who shall be accountable ultimately to the Committee. The Corporation shall provide the Committee with adequate funding, as determined by the Committee, for payment of reasonable compensation to any advisors engaged by the Committee. Prior to selecting or receiving advice from a compensation consultant, external legal counsel, and other advisors, the Committee shall assess the independence of such advisors taking into account such factors as required by the New York Stock Exchange, including those specified in Section 303A.05(c) of the NYSE Listed Company Manual, the Securities and Exchange Commission and applicable law and such other factors as the Committee determines are relevant. The Committee shall also assess whether a conflict of interest exists with any of its compensation consultants taking into account the factors applicable for evaluating the independence of advisors to the compensation committee required by the Securities and Exchange Commission and such other factors as the Committee determines are relevant.

- 15. Review compensation risk to determine whether any risks arising from the Corporation's compensation policies and practices for employees are reasonably likely to have a material adverse effect on the Corporation. The Committee will at least annually discuss the relationship between risk management policies and practices and compensation and evaluate policies and procedures that could mitigate any such risk.
- 16. Review and reassess the Corporation's Senior Executive Stock Ownership and Retention Guidelines on an annual basis and make recommendations to the Board concerning any changes deemed appropriate.
- 17. Report actions of the Committee periodically to the Board with such recommendations for action as the Committee deems appropriate.
- 18. Review and reassess the adequacy of this Charter on an annual basis and make recommendations to the Board concerning any changes deemed appropriate.
- 19. Conduct an annual self-evaluation of Committee performance.
- 20. Review and approve all current and prospective employment agreements and severance agreements with Senior Officers (including severance agreements relating to change in control), and any amendments thereto.
- 21. Review and approve any offer letters of employment made to Senior Officer candidates.
- 22. Oversee adoption, implementation and enforcement of a clawback policy allowing the Corporation to recoup compensation paid to executive officers and other employees, and approve or make recommendations to the Board with respect to the adoption or modification of any clawback policy.
- 23. Approve or make recommendations to the Board with respect to the adoption or modification of anti-hedging and anti-pledging policies.

- 24. Recommend to the Board for approval the frequency with which the Corporation will include in its proxy and information statement a management proposal permitting stockholders to have an advisory vote on executive compensation ("Say on Pay"). This review should take into account the most recent stockholder advisory vote on the frequency of Say on Pay resolutions at the Corporation.
- 25. Review and evaluate the results of such Say on Pay votes, consider any other feedback garnered through the Corporation's ongoing stockholder outreach that may be in effect from time to time, and make recommendations to the Board regarding whether and how the Corporation should respond to such votes. Particularly, the Committee will consider the results of the most recent Say on Pay votes when evaluating and approving the compensation of the Senior Officers of the Corporation and administering and granting awards under the Corporation's equity-based compensation plans.
- 26. Perform any other activities consistent with this Charter, the Corporation's Bylaws, the requirements of the Securities and Exchange Commission, any stock exchange requirements and governing law, as the Committee or the Board deems necessary or appropriate.